

# **READ AND SAVE ALL INSTRUCTIONS**



INSTRUCTION MANUAL WARRANTY CERTIFICATE

This product is protected by United States Federal and/or State Law, including Patent, Trademark and/or Copyright laws. Manual design and all elements of manual design are protected by U.S. Federal and/or State Law, including Patent, Trademark and/or Copyright laws.





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## WARRANTY

The Aire warranty is for one (1) year from the date of purchase from an authorized Aire dealer. This warranty is only valid to the original purchaser or user against all defects in material and workmanship (light bulbs excluded) for one (1) full year. Additionally, Aire warrants the motor only for the lifetime of the Aire ceiling fan (excluding wall controls and electrical components), to the original purchaser or user.

- The warranty is void with the use of any non-Aire electrical devices; e.g., wall controls or electrical dimmer switches, etc.
- The warranty is void once the original purchaser or user ceases to own the fan or the fan is moved from its original point of installation.
- The warranty is void with the use of any hanger bracket (non-Aire or non-fan specific) other than the hanger bracket supplied in the box.
- The warranty is void if installed in an environment other than its intended use (Indoor fans installed outdoors or in a covered outdoor patio area, or subjected to environmental conditions: salt air, humidity, direct sun exposure, etc.). Outdoor finfshes are specifically excluded from the terms of this warranty since they are subject to environmental and maintenance damages beyond our control.

#### WARRANTY SERVICE INFORMATION

To obtain warranty service during the warranty period, the purchaser should return the fan with the original sales receipt to the original place of purchase. Replacement is subject to availability of the same model. This is a limited warranty; the original purchaser or user is responsible for the cost of removal and re-installation of repaired or replacement product. Outdoor finishes are specifically excluded from the terms of this warranty since they are subject to environmental and maintenancedamages beyond our control.

Fan warranty registration should be mailed as addressed on the warranty card.

Date Purchased	Store Purchased	Model Number 04621	04621, 04622, 04623
Serial Number			

## **CONTENTS**

SAFETY RULES	4
PACKAGE CONTENTS	5
PRE-INSTALLATION	6
INSTALLING THE FAN	7
HANGING THE FAN-STANDARD CEILING MOUNTING	8
HANGING THE FAN-CLOSE-TO-CEILING MOUNTING	9
ELECTRICAL CONNECTIONS	10
FINISHING THE INSTALLATION	11

ATTACHING THE FAN BLADES	.12
INSTALLING THE MOUNTING PLATE	12
INSTALLING THE LIGHT KIT	.13
INSTALLING THE LIGHT BULB & GLASS SHADE	.14
OPERATING THE REMOTE CONTROL	15
CARE OF YOUR FAN	.16
TROUBLESHOOTING	. 17
SPECIFICATIONS	18

# **SAFETY RULES**

- 1. To reduce the risk of electric shock, ensure electricity has been turned off at the circuit breaker or fuse box before beginning.
- 2. All wiring must be in accordance with the National Electrical Code "ANSI/NFPA 70-1999" and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.
- 3. The outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 lbs. Use only UL-listed outlet boxes marked "FOR FAN SUPPORT."
- 4. The fan must be mounted with a minimum of 7 ft. clearance from the trailing edge of the blades to the floor.
- 5. Avoid placing objects in the path of the blades.
- 6. To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.
- 7. Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.
- 8. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box and ungrounded conductor on the other side of the outlet box.
- 9. All setscrews must be checked and retightened where necessary before installation.
- 10. Turn the fan off and wait for the blades to stop completely before performing any maintenance or cleaning.

**ATTENTION:** The Energy Policy Act of 2005 requires this fan to be equipped with a 190 watt limiting device. If lamping exceeds 190 watts, the ceiling fan's light kit will shut off automatically.

**NOTE:** The important safeguards and instructions appearing in this manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense, caution and care are factors which cannot be built into this product. These factors must be supplied by the person (s) installing, caring for and operating the unit.

#### WARNING

TO REDUCE THE RISK OF FIRE, ELECTRIC SHOCK, OR OTHER PERSONAL INJURY, MOUNT FAN ONLY ON AN OUTLET BOX OR SUPPORTING SYSTEM MARKED ACCEPTABLE FOR FAN SUPPORT OF 35 LBS (15.9 KG) OR LESS AND USE MOUNTING SCREWS PROVIDED WITH THE OUTLET BOX. MOST OUTLET BOXES COMMONLY USED FOR THE SUPPORT OF LIGHTING FIXTURES ARE NOT ACCEPTABLE FOR FAN SUPPORT AND MAY NEED TO BE REPLACED. CONSULT A QUALIFIED ELECTRICIAN IF IN DOUBT.

TO REDUCE THE RISK OF PERSONAL INJURY, DO NOT BEND THE BLADE HOLDERS WHILE INSTALLING, BALANCING THE BLADES OR CLEANING THE FAN. DO NOT INSERT FOREIGN OBJECTS BETWEEN ROTATING FAN BLADES.

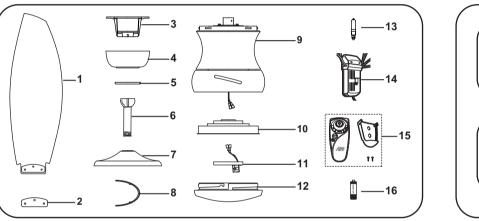
TO REDUCE THE RISK OF FIRE OR ELECTRONIC SHOCK, THIS FAN ONLY CAN USE UC7067RC SOLID-STATE SPEED CONTROL WITH UC7083T REMOTE CONTROL ONLY.

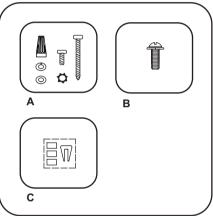
# PACKAGE CONTENTS

Unpack your fan and check the contents. You should have the following items:

- 1. Fan blades (3)
- 2. Blade support plates (3)
- 3. Hanger bracket
- 4. Canopy
- 5. Canopy cover
- 6. Standard downrod assembly
- 7. Coupling cover
- 8. Decorative rings (2)
- 9. Fan motor/housing assembly
- 10. Mounting plate
- 11. Light kit
- 12. Glass Shade
- 13. 100W halogen bulb

- 14. Receiver with 6 wire nuts
- 15. Transmitter+holder+2 mounting screws
- 16. 12V MN21/A23 battery
- A. Mounting hardware: #10 x 1.5" Wood screws (2 PCs.) #8 x 3/4" Machine screws (2 PCs.) Lock washers (2 PCs.)
  4mm Star washers (2 PCs.)
  Wire nuts (3 PCs.)
  Washers (2 PCs.)
- B. Blade attachment hardware: 3/16" x 17 mm Screws with lock washers (10 PCs.)
- C. Balancing kit





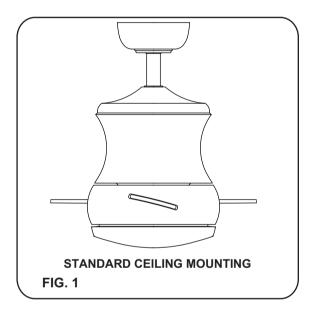
# PRE-INSTALLATION

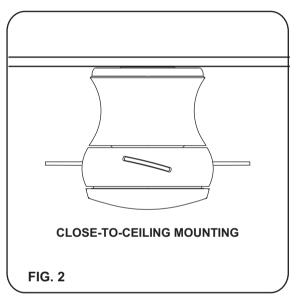
#### **DUAL MOUNTING INSTRUCTIONS**

This ceiling fan is supplied with two types of hanging assemblies: the standard ceiling installation using the downrod with ball and socket mounting, and the "close-to-ceiling" mounting. The "close-to-ceiling" mounting is recommended in rooms with less than 8 ft. ceilings or in areas where additional space is desired from the floor to the fan blades.

When using the standard downrod installation, the distance from the ceiling to the bottom of the fan blades will be approximately 12 in. The "close-to-ceiling" installation reduces the distance from the ceiling to the bottom of the fan blades to approximately 9 in.

Once you have decided which ceiling installation you will use, refer to the corresponding sections and procedures during the assembly period. Where necessary, each section of the instructions will note the different procedures to follow for the two types of installation.





# **INSTALLING THE FAN**

Tools Required: Phillips screw driver; slotted screw driver; step-ladder; wire cutters; electrical tape.

#### **MOUNTING OPTIONS**

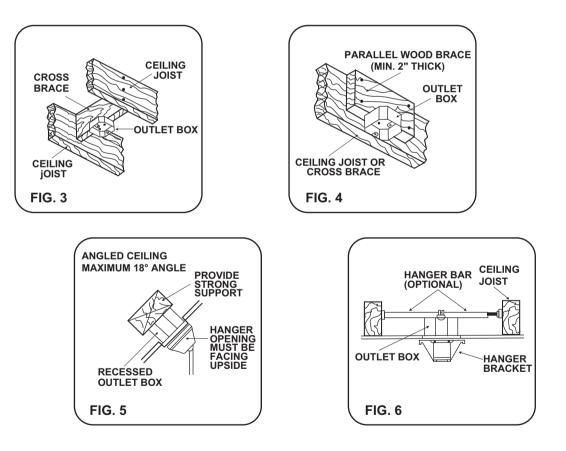
If there isn't an existing mounting box, then read the following instructions. Disconnect the power by removing fuses or turning off circuit breakers.

Secure the outlet box directly to the building structure. Use appropriate fasteners and building materials. The outlet box and its support must be able to fully support the moving weight of the fan (at least 50 lbs.). Use a UL Listed metal outlet box. Do not use a plastic outlet box.

Figure 3, 4 and 5 are examples of different ways to mount the outlet box.

**Note:** You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. Longer downrods are available from your Aire dealer.

To hang your fan where there is an existing fixture but no ceiling joist, you may need to install a hanger bar as shown in Fig. 6 (available at your Aire dealer).



## HANGING THE FAN-STANDARD CEILING MOUNTING

**WARNING:** All of the parts, hardware and components such as the hanger bracket and hanger ball have been provided for your safety and the proper installation of your new ceiling fan. The use of other parts, hardware or components not supplied by Aire with the fan will void the Aire Warranty.

**REMEMBER** to turn off the power. Follow the steps below to hang your fan properly:

Step 1. Secure the Hanger Bracket to the ceiling outlet box using the screws provided with your outlet box in conjunction. (Fig. 5)

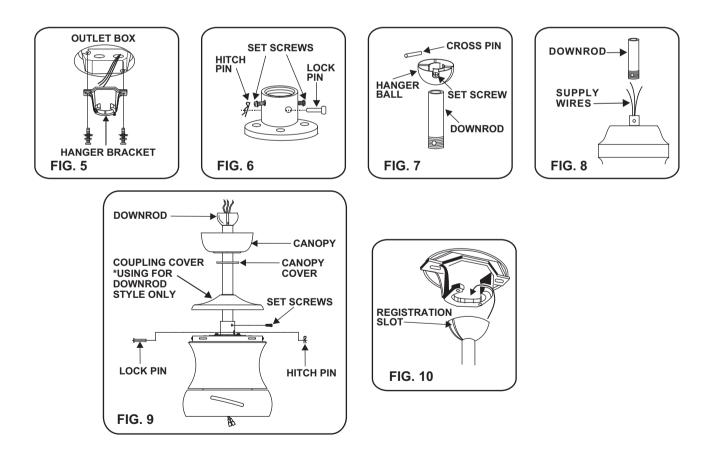
Step 2. Loosen the two Set Screws and remove the Hitch Pin and Lock Pin from the coupling located on the top of the Motor Assembly. (Fig. 6)

Step 3. Remove the Hanger Ball from the Downrod Assembly by loosening the Set Screw and removing the Cross Pin. (Fig. 7)

Step 4. Carefully feed fan wires up through the downrod. (Fig. 8) Thread Downrod into the Coupling until the holes are lined up and secure with the Lock Pin and Hitch Pin previously removed, tighten Set Screws. (Fig. 9)

Step 5. Slip coupling cover, canopy cover and canopy onto downrod. (Fig. 9) Carefully reinstall hanger ball onto rod being sure that cross pin is in correct position, set screws are tighten and wires are not twisted.

Step 6. Lift the Motor Assembly and place the Hanger Ball into the Hanger Bracket. Rotate the Motor Assembly as needed until the check groove from the Hanger Ball rests firmly over the registration tab from the Hanger Bracket. (Fig. 10)



## HANGING THE FAN-CLOSE-TO-CEILING MOUNTING

**WARNING:** All of the parts, hardware and components such as the hanger bracket and hanger ball have been provided for your safety and the proper installation of your new ceiling fan. The use of other parts, hardware or components not supplied by Aire with the fan will void the Aire Warranty.

**REMEMBER** to turn off the power. Follow the steps below to hang your fan properly:

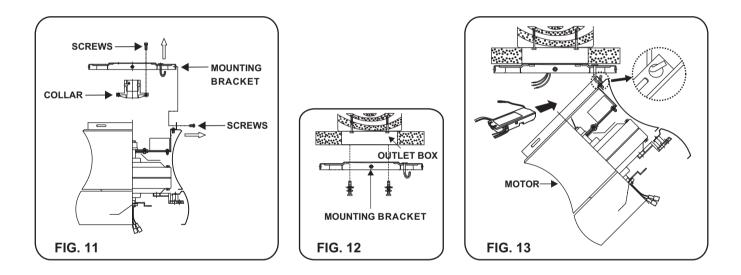
Step 1. Remove the mounting bracket from the top of the motor housing by loosen two of the four screws from the motor and remove the other two. (Fig. 11)

Step 2. Remove the collar from the mounting bracket. (Fig. 11)

Step 3. Attach the mounting bracket to the outlet box with two screws provided with your outlet box. Make sure the bracket is firmly secured. (Fig. 12)

Step 4. Lift fan into position by hanging the motor assembly onto the hook from the ceiling mounting bracket allowing it to hang freely. (Fig. 13)

Step 5. Insert Receiver into Mounting Bracket with the flat side of the Receiver facing the ceiling. (Fig. 13)



# ELECTRICAL CONNECTIONS

**WARNING:** To avoid possible electrical shock be sure electricity is turned off at the main fuse or breaker box before wiring.

**NOTE:** This remote control unit is equipped with 16 code combinations to prevent possible interference from or to other remote units. The frequency switches on your receiver and remote control have been preset at the factory. Please recheck to make sure the switches on the remote control and the receiver are set to the same position (Fig. 14). Any combination of settings will operate the fan as long as the switches in the remote control and receiver are set to the same position.

Step 1. Insert Receiver into Hanger Bracket with the flat side of the Receiver facing the ceiling. (Fig. 15)

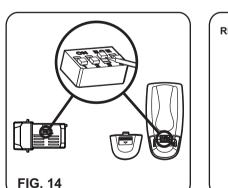
Step 2. Motor to Receiver Electrical Connections: Connect the WHITE wire from the fan to the WHITE wire marked "TO MOTOR N" from the Receiver. Connect the BLACK wire from the fan to the BLACK wire marked "TO MOTOR L" from the Receiver. Connect the BLUE wire from the BLUE wire marked "FOR LIGHT" from the Receiver (Fig. 16)

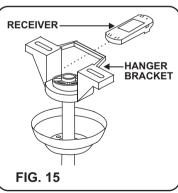
**NOTE:** Fan must be installed from a maximum distance of 40 feet from the transmitting unit for proper signal transmission between the transmitting unit and the fan's receiving unit.

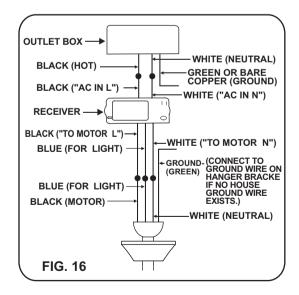
Step 3. Receiver to House Supply Wires Electrical Connections: Connect the WHITE wire (Neutral) from the outlet box to the WHITE wire marked "AC in N" from the receiver. Connect the BLACK wire (Hot) from the outlet box to the BLACK wire marked "AC in L" from the receiver. Secure all wire connections with the plastic wire nuts provided. (Fig. 16)

Step 4. If your outlet box has a GROUND wire (Green or Bare Copper) connect this wire to the Hanger Ball and Hanger Bracket Ground wires. If your outlet box does not have a Ground Wire, then connect the Hanger Ball and Hanger Bracket Ground Wires together. Secure wire connection with the plastic wire nut provided. (Fig. 16)

After all splices are made, check to make sure there are no loose strands. As an additional precaution we suggest to secure the plastic wire connectors to the wires with electrical tape.







## FINISHING THE INSTALLATION

#### STANDARD CEILING MOUNTING

Step 1. Remove 1 of the 2 screws from the bottom of the hanger bracket and loosen the other one half a turn from the screw head. (Fig. 17)

Step 2. Slide the canopy up towards the hanger bracket and place the key hole on the canopy over the screw on the hanger bracket, turn canopy until it locks in place at the narrow section of the key holes.

Step 3. Align the circular hole on canopy with the remaining hole on the hanger bracket, secure by tightening the two set screws.

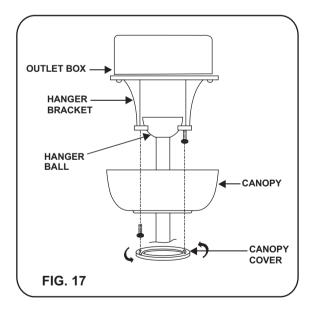
Note: Adjust the canopy screws as necessary until the canopy and canopy cover are snug.

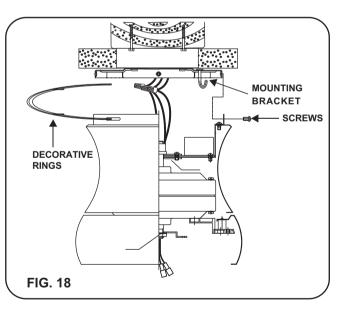
#### CLOSE-TO-CEILING MOUNTING

Step 1. Remove the motor assembly from the mounting bracket hook and engage the key holes to the two screws previously loosened. (Fig. 18)

Step 2. Install the screw previously removed and tighten all four screws.

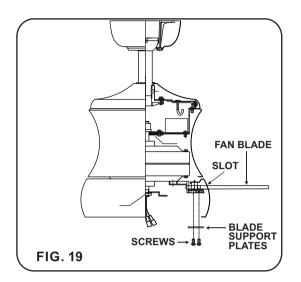
Step 3. Raise up decorative ring and line up the 2 tabs with the 2 grooves on the motor housing. Once lined up, slide the decorative ring and secure it to the motor housing until snug. Repeat this procedure with the remaining decorative ring.





# ATTACHING THE FAN BLADES

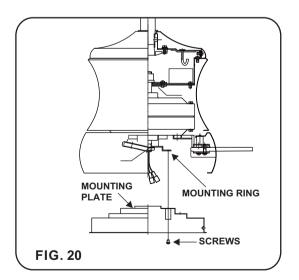
Insert one fan blade into the blade slot on the motor housing and secure with the blade support plates and screws. Securely tighten screws. Repeat process with other blades. (Fig. 19)



#### **INSTALLING THE MOUNTING PLATE**

Step 1. Remove 1 of 3 screws from the mounting ring and loosen the other 2 screws. (Do not remove)

Step 2. Place the key holes from the mounting plate over the 2 screws previously loosened from the mounting ring, turn mounting plate until it locks in place at the narrow section of the key holes. Secure by tightening the 2 screws previously loosened and the one previously removed. (Fig. 20)

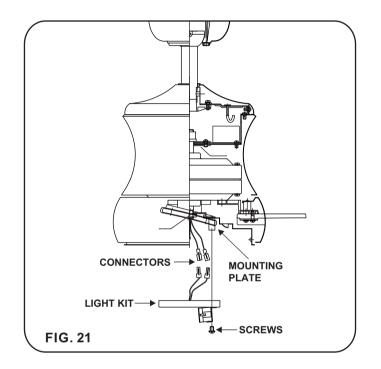


## **INSTALLING THE LIGHT KIT**

1. Remove 1 of 3 screws from the light mounting plate and loosen the other 2 screws. (do not remove)

2. Raise and hold the light kit close to the light mounting plate and proceed to do the wire connections. Connect the white wire connectors from the light kit and fan, follow the same procedure with the black wire connector from the fan and the black wire connector from the light kit. (Fig. 21)

3. Place the key holes from the light kit over the 2 screws previously loosened from the light mounting plate, turn light kit until it locks in place at the narrow section of the key holes. Secure by tightening the 2 screws previously loosened and the one previously removed. (Fig. 21)



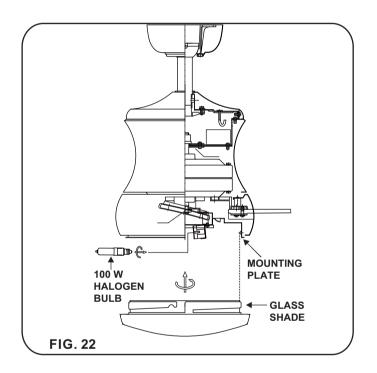
## **INSTALLING THE LIGHT BULB & GLASS SHADE**

**WARNING:** Shut off the power supply before removing or replacing lamp. In handling of halogen bulb, care should be taken not to touch it with your bare hands. Oil residue will shorten the life of the halogen bulb. If you accidentally come into contact, wipe thoroughly with a clean, lint-free, cotton cloth. Allow the bulb to cool for 10 minutes before changing the bulb. Use light bulb in accordance with the fan's specification. DO NOT EXCEED THE MAXIMUM WATTAGE RATING.

**ATTENTION:** The Energy Policy Act of 2005 requires this fan to be equipped with a 190 watt limiting device. If lamping exceeds 190 watts, the ceiling fan's light kit will shut off automatically.

1. Install 100W halogen bulb (included). (Fig. 22)

2. Raise the glass shade up against the light mounting plate and secure the glass shade to the fan by turning the glass shade clockwise until snug. DO NOT OVER TIGHTEN. (Fig. 22)



## **OPERATING THE REMOTE CONTROL**

Remote Control only: Install a A23 12 volt battery (included). (Fig. 23) To prevent damage to transmitter remove the battery if not used for long periods of time.

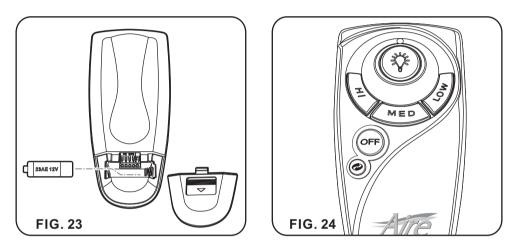
Restore Power to Ceiling Fan.

HI, MED, LOW buttons: Sets the fan speed.

OFF button: Turns the fan off.

Dutton: Set the fan forward or reverse, press the button forward (for warm weather) or reverse (for cool weather).

Ight on or off. Press and hold the button to set the desired brightness setting. Press and release this button to turn the light on or off. Press and hold the button to set the desired brightness. The light button has an auto-resume, it will stay at the same brightness as the last time it was turned off.



Speed settings for warm or cold weather depend on factors such as room size, ceiling height and number of fans.

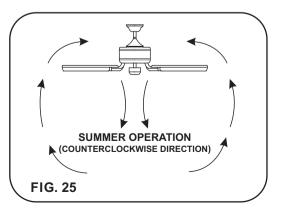
NOTE: to operate the reverse function on this fan, press the for/rev button while the fan is running.

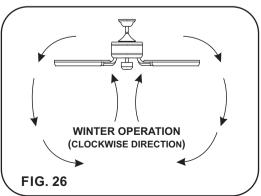
#### Warm Weather (forward)

A DOWNWARD airflow creates a cooling effect as shown in Figure 25. This allows you to set your air conditioner on a warmer setting without affecting your comfort.

**Cool Weather (Reverse)** 

An UPWARD airflow moves warmer air off the ceiling area as shown in Figure 26. This allows you to set your heating unit on a cooler setting without affecting your comfort.





# CARE OF YOUR FAN

Here are some suggestions to help maintain your fan.

1. Because of the fan's natural movement some connections may become loose. Check the support connections, brackets and blade attachments twice a year. Make sure they are secure. (It is not necessary to remove fan from the ceiling).

2. Clean your fan periodically to help maintain its new appearance over the year. **CAUTION:** many common household cleaning products contain chemicals that could damage the finish of your fan. Use only a soft lint free cloth and soapy water.

3. If your fan is provided with wood veneer blades; you can apply a light coat of furniture polish for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.

4. Use a lint free lightly damp cloth or duster to remove dust from the blades.

5. There is no need to oil your fan. The motor has permanently lubricated bearings.

6. If your fan is provided with glass shades, clean with lukewarm soapy water and a soft cloth or sponge. DO NOT IMMERSE GLASS SHADES IN HOT WATER. DO NOT PUT GLASS SHADES INTO AN AUTOMATIC DISHWASHER.

#### WARNING!

MAKE SURE THE POWER IS OFF AT THE ELECTRICAL PANEL BOX BEFORE YOU ATTEMPT ANY REPAIRS. REFER TO THE SECTION, "ELECTRICAL CONNECTIONS".

# **TROUBLESHOOTING**

SYMPTOM	SOLUTION
Fan will not start	<ul> <li>Check to make sure the wall switch is turned on.</li> <li>Check circuit fuses or breakers.</li> <li>Caution! Make sure the power is turned off before performing the following steps.</li> <li>Remove canopy and check wire connections.</li> <li>Check wall control transmitter connections (if applicable).</li> <li>Note: Fan must be installed at a maximum distance of 40 feet from the transmitting unit for proper signal transmission between the transmitting unit and the fan's receiving unit.</li> </ul>
Fan Sounds Noisy	<ul> <li>Allow a 24-hour "break in" period. Most noises associated with a new fan will go away during this time.</li> <li>Make sure the screws that attach the fan blade holder to the motor hub is tight.</li> <li>Make sure outlet box is secured to building structure, if necessary use the wood screws provided to further secure outlet box to joist.</li> <li>Make sure hanger bracket is secure to the outlet box, screws are tight.</li> </ul>
Fan Wobble	<ul> <li>NOTE: All blade sets are grouped by weight. Because wood and plastic blades vary in density, the fan may wobble even though blades are matched.</li> <li>Make sure outlet box is secured to building structure, if necessary use the wood screws provided to further secure outlet box to joist.</li> <li>Make sure hanger bracket is secure to the outlet box, screws are tight.</li> <li>If a Balancing kit is provided follow the instructions included with the balancing kit to help correct any excessive wobble.</li> </ul>
Lights shut off and will not come back on	• This unit is equipped with a wattage limiting device. Lamping in excess of 190 watts will disable your ceiling fan's light kit. To reset your light kit you must turn the power off and re lamp, keeping the wattage under 190 watts. Restore power to your ceiling fan and continue normal operation.
Fans/Light Turn On and Off Unexpectedly	<ul> <li>This is caused by interference, Please see "Frequency interference" for steps to change the frequency.</li> </ul>

## **SPECIFICATIONS**

Fan Size	Speed	Volts	Amps	Watts	RPM	CFM	N.W.	G.W.	C.F.
52"	Low Medium	120 120	0.24 0.39	12.7 30.8	80 130	2571 4287	10.54 kgs	12.43 kgs	2.665'
	High	120	0.56	65.5	186	6417	nyo nyo		

These are typical readings. Your actual fan may vary. They do not include amps and wattage used by the light(s).

For any additional information about your Aire Ceiling fan, please write to:

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